Jaipur Engineers
Your One-Stop IT & Staffing Ecosystem

CAREER SKILLS

Personality Development

SAMPLE PROJECT

Interview and Presentation Portfolio



COURSE FEE

Fee on enquiry

JAIPUR, RAJASTHAN

+91 70146 92039

Personality Development

Core concepts



01

Self-assessment and communication goals

02

Listening, spoken clarity and professional etiquette

03

Body language and presentation structure

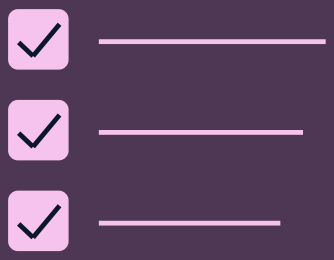
Prepare an example

Choose a project or work situation and describe your role and results.

Personality Development

Applied skills

- **Prepare**
- **Rehearse**
- **Reflect**



04 Teamwork, feedback and workplace scenarios

05 Interview answers and group discussion practice

06 Personal development plan and review

PROJECT DELIVERABLES

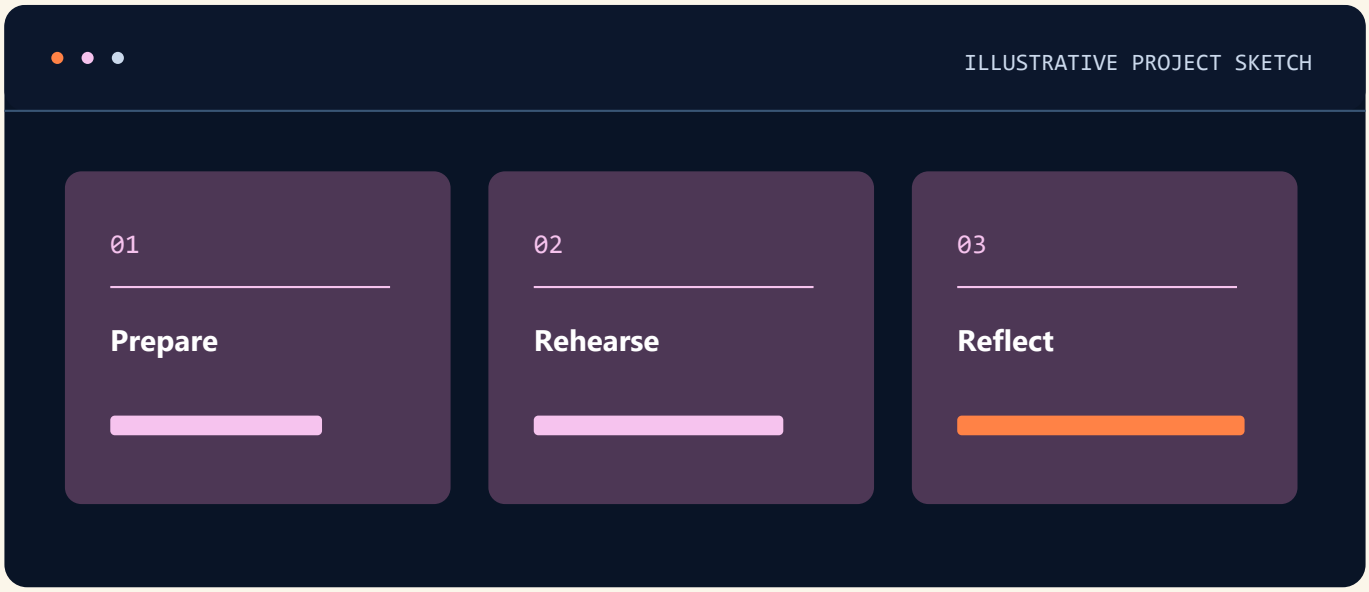
A presentation outline, interview practice notes and a personal development plan.

Personality Development

Portfolio project

Interview and Presentation Portfolio

Prepare a short self-introduction, present a project clearly and practise responding to interview feedback.



Prepare an example

Choose a project or work situation and describe your role and results.

Rehearse delivery

Practise a short presentation and improve it using specific feedback.

A presentation outline, interview practice notes and a personal development plan.

Personality Development

Course fees

COURSE FEE

Fee on enquiry

Ask admissions for the course fee, available batches and enrolment details.

ADMISSIONS

+91 70146 92039

info@jaipurengineers.com

122/228, Indra Path, Thadi Market

Mansarovar, Jaipur, Rajasthan 302020

SCAN FOR MAP

Check course details

Personality Development

Course content

MODULES 01–02

01

Lessons & practice

- Self-assessment
- Communication goals

HANDS-ON Set one communication goal and note how you will measure improvement.

02

Lessons & practice

- Listening
- Spoken clarity
- Professional etiquette

HANDS-ON Practise an active listening exchange and summarise the other person's point.

Personality Development

Course content

MODULES 03–04

03

Lessons & practice

- Body language
- Presentation structure

HANDS-ON Record a short presentation and review structure, posture and delivery.

04

Lessons & practice

- Teamwork
- Feedback
- Workplace scenarios

HANDS-ON Role-play a team feedback conversation and write a constructive response.

Personality Development

Course content

MODULES 05–06

05

Lessons & practice

- Interview answers
- Group discussion practice

HANDS-ON

Prepare interview answers and practise contributing to a group discussion.

06

Lessons & practice

- Personal development plan
- Review

HANDS-ON

Create a short development plan with a review date and evidence of improvement.